Dropping a course...
* A reduction in your semester's credits may result in a loss of financial aid this semester and possibly in subsequent semesters.
* If you are receiving Financial Aid you are advised to see a Financial Aid Counselor before dropping any courses.
* You are still financially responsible for courses dropped after the refund dates listed in the Schedule of Classes, whether or not you have attended the class.
* All students must complete their English Placement during their first full-time semester. If you are attempting to drop Pre-English 101 or English 101, you will need a signed English Waiver form from the Student Development Center, Technology Center, Suite 8220.
* Dependent students covered by their parents' health insurance should check to make sure they do not lose their coverage by dropping to part-time status during the refund period.

Adding a course...
* If you are currently a part-time student and adding a class will make you full-time, you will need a signed Advisement Form from a faculty member or the Student Development Center before you can add classes.
* When adding classes to your schedule please make sure you have met all the pre-requisites.
* Check with Financial Aid when adding classes to see if you qualify for additional financial assistance.
* If you are adding a class that increases your course load to over 18 credits you will be required to obtain a signature from the Student Development Center, Technology Center, Suite 8220.
* You are responsible to pay on a per credit basis for any classes that exceed 18 credits.
* Refer to the Summer Schedule of Classes to determine maximum course load allowed in individual or combined summer sessions.

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I have determined that the changes I am making are appropriate to my degree and/or interests and I accept financial responsibility for these changes.

Student's Signature: ___________________________  Date: __________

Faculty Signature (if needed): ___________________________