

International Student Application Checklist

- ❑ **RCC application with fee:** Please be sure to indicate F-1 on the application. Please write your permanent home address in your home country on the application form, as this is needed for the SEVIS I-20. If you complete the online application, you can submit the \$30 application fee online. If you complete the paper application, the application fee of \$30 must be in the form of a U.S. bank check.
- ❑ **Official Transcripts:** You must show proof that you have equivalent to a U.S. high school diploma. This should include official secondary school transcripts (academic records) along with a completion certificate, and/or exam results (if applicable) in English or with English translation. For English translation, you can use any official service in your home country or local translation services in the U.S.
 - College or university transcripts from non-U.S. schools will need to be evaluated by a professional evaluation company to qualify for transfer credits. A course-by-course evaluation is needed.
- ❑ **Proof of English Proficiency:** Students from non-English speaking countries must submit acceptable English proficiency. Please see our English Proficiency Requirements page for details on what is required.
- ❑ **Bank Statement & Agreement of Financial Support:** You must show equivalent to \$22,500 U.S. in liquid funds. Please complete the Agreement of Financial Support & have it signed by your sponsor(s) whose name appears on the bank statement(s).
- ❑ **Passport:** A copy of the biographical page is required for the applicant and all dependents.
- ❑ **SEVIS I-20 and Mailing Information Form:** Please include information on any dependents and indicate how you would like to receive your documents.
- ❑ **Copies of current I-20/visa:** If you are currently in the U.S. and are transferring to RCC, we need a copy of your current I-20 and visa page
- ❑ **Immunization:** Proof of immunization against Measles, Mumps and Rubella. You must also submit the Meningitis Response Form. This is due prior to registering for classes at RCC.

Application Deadlines:

Semester	Students Needing an F1 Visa	Students in U.S. With an F1 Visa
Fall (September)	July 1	August 20
Spring (January)	December 1	December 15

Please be certain that all forms are filled out legibly with the exact spelling of your name as it appears on your passport and/or VISA.

SEVIS I-20 & Mailing Information Form

Dependents: *Only complete this section if you have a child or spouse needing an F2 visa.*

The following dependents will accompany me & need an F2 SEVIS I-20:

Name: _____ Relationship: _____ Age: _____

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You must include a copy of the passport and marriage (for spouse) and/or birth certificate (for children) for each dependent. Please see the Agreement of Support for what additional financials are required.

Mailing of Documents:

How would you like your admission packet and I-20 mailed to you?

- Pick up at International Student Services:** If being picked up by someone other than yourself, please print name of person picking up and how we should contact them:

- Send by U.S. Mail:** This is **free** and takes on average 2-3 weeks to be received
- Express Mail:** RCC uses an express mail service that will allow you to receive your acceptance letter and I-20 through DHL, FedEx, or UPS in 3-5 days. Requesting your immigration documents through express mail is at **YOUR** expense and your credit card will be charged upon requesting the service. To request express mailing of your documents, go to <http://www.sunyrockland.edu/admissions/international-students/express-mail-request>

Please confirm your mailing address if you would like your documents mailed:

- Same as address on application form
- Different mailing address (if picking up, see below):

First Name: _____ Last Name: _____

Telephone: _____ Email: _____

Address: _____

Please be sure to contact us if any of the information above changes

Agreement of Financial Support

International students must submit the information below along with a financial document prior to the issuance of the I-20 form. Financial documents must show a balance of \$21,500 U.S. Please note that these expenses are only estimates and may vary depending on where the student lives and what classes they are enrolled in. Amounts are subject to change without notice.

ESTIMATED ANNUAL EXPENSES:

Tuition and Fees (Two Terms):	\$10,500
Accommodation (Rent):	\$7000
Other (Books, Transportation, Health Insurance):	\$5000
TOTAL:	\$22,500

DEPENDENTS – You must show additional funds for each dependent (spouse/child) that will be needing a SEVIS I-20

Spouse: \$5000
Child: \$3000

ACCEPTABLE DOCUMENTS INCLUDE:

- Personal funds – Recent bank letter or statement dated within the past 6 months **this form is not required*
- Family/sponsor funds – Recent bank letter or statement along with a signed Agreement of Financial Support. If you do not use this form for the affidavit, your affidavit must contain applicant's name, sponsor's name, relationship to applicant and amount of funds available for the purpose of the applicant's studies.
- Proof of educational loan approval
- Government/sponsoring agency – A signed copy of the scholarship or award letter stating the amount and duration of award.
- Examples of **unacceptable** financial documents include:
 - Salary statement or pay stubs
 - Real estate
 - Credit cards/credit limits

This form must be completed by the sponsor and must match the name of the account holder provided in the bank letter or statement. **Students do not need to complete this form if all financial support comes from student's personal funds.**

Relationship to Student: Father Mother Sister Brother Other: _____

I hereby certify that I, (*Name of Sponsor*) _____, will be responsible for the educational and/or living expenses of (*Name of Student*) _____ each year while he/she is attending Rockland Community College. I also certify that the total amount of money I have available for educational expenses at Rockland Community College is U.S. \$_____.

I authorize the release of my supporting financial documents to verify that the promised financial resources are immediately available to me and the student. I swear and affirm that I know and understand the contents of this affidavit, signed by me, and that the statements are true and correct.

Signature of Sponsor: _____ Date: _____

Proof of English Language Proficiency

As of spring 2019, RCC will require proof of English proficiency from international student applicants.

Please note, most of the requirements listed below will not waive a student from the English placement exam at the College. All students will still be required to take an English placement exam prior to registering for classes, unless they meet the requirements to be exempt.

English Speaking Countries

Applicants who have been educated in certain countries where English is the main language will be exempt from submitting proof of English proficiency. A list of countries can be found on the International Student webpage.

For those applicants applying from a country that is not exempt, you are required to meet our English proficiency with at least ONE of the following:

English Proficiency Tests Accepted

All tests must be no older than 2 years old and must be sent directly from the testing service.

- TOEFL - Internet Based 45 or Paper Based 450
- IELTS - 5.0
- Eiken - 2
- SAT - 420 Verbal
- ACT - 15 Writing
- PTE (Pearsons Test for English) Academic - 41
- Rockland Community College English Accuplacer exam - applicants who are in the country have the option of sitting for the English placement exam at the College. Review of these scores will determine if the minimum English proficiency has been met.

Review of High School or University Curriculum

- Review of English courses completed in high school or secondary school in the US, Australia, Canada, Ireland, New Zealand, UK, English-Speaking Caribbean or foreign high school where the the primary language of instruction is English.*
- Review of English composition or ESL courses taken at a regionally accredited college or university in the U.S.*
- Completion of GCE O-Level or IGCSE English as a First Language with "C" mark or better
- Completion of IB English SL or HL level.

**Subject to review by international admissions team upon submission of international admission application and copy of transcript.*

English Language School Attendees

Applicants who have attended an academic intensive English program in the US may be waived from submitting an English proficiency exam. Review of these will be done on a case-by-case basis at this time.

More information can be found at

www.sunyrockland.edu/admissions/international-students/english-proficiency-requirements