

**FORM D – Human Subject Consent Form Checklist (IRB)**

N/A	YES	NO	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	1. Is the consent form written in clear, understandable language?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	2. Is it free of any language that requires the subjects to waive their legal rights, including any release of the investigator, sponsor or college or its agents from liability for negligence?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	3. If minors are included in the study, is provision made for obtaining parental/guardian consent? (Minor is under 18 years old)
			4. Does the consent form include each of the following basic elements of informed consent?
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	a. A statement that the study involved research, an explanation of the purposes of the research and the expected duration of the subject’s participation.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	b. A description of the procedures to be followed.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	c. A description of any benefits to the subject or others.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	d. A description of any reasonably foreseeable risks or discomforts.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	e. A statement describing the extent to which confidentiality of records identifying the participant will be maintained.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	f. Information regarding whom to contact for answers to questions about the research study and the research.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	g. A statement that participation is voluntary, refusal to participate will involve no penalty or loss of benefits, and the participant may discontinue participation at any time without penalty or loss of benefits.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	h. Appropriate FERPA notice and waivers (if appropriate).