

**Date:** October 24, 2013  
**To:** Board of Trustees  
**From:** Cliff L. Wood, President  
**Subject:** Approval of Lowest Responsible Bidder – Scene Newsletter Nov. 2013, Feb. 2014, May 2014, and Aug. 2014

**MOTION**

A motion by Trustee Jennings, second by Trustee Shapiro, and

WHEREAS, The College, in order to involve and inform the students and community, requires the printing of a newsletter and has solicited proposals from vendors, analyzed the proposals, and selected the most comprehensive, lowest responsible bidder meeting all specifications, and,

WHEREAS, Courier Printing Corp, 24 Laurel Plains, Deposit NY 13454 submitted a bid to provide the Scene Newsletter November 2013, February 2014, May 2014, and August 2014 at the total cost of \$27,560.00 for all four print jobs as shown in the attached Schedule A, and are the lowest responsible bidders, therefore be it,

SOLVED, That the Rockland Community College Board of Trustees approves Courier Printing Corp, as outlined in the Bid Analysis (filed in the Purchasing Department).

**ACTION**

Yeas: Trustees Clinkscale, Dillon, Bierker, Dykstra-Donnellan, Jennings, Oelker-Ramos, Rand, Shapiro, Taub  
 Nays: None  
 Abstentions: None  
 Motion passed: 9 yeas, 0 nays, 0 abstentions  
 October 24, 2013



**ROCKLAND COMMUNITY COLLEGE  
145 COLLEGE ROAD  
SUFFERN, NEW YORK 10901  
BID COMPARISON**

**Contract Number:** RFB-GS-03-14  
**Opening Date:** October 4, 2013  
**Opening Time:** 2:00 pm

**SCHEDULE A**

VENDOR	Quantity	November	February	May	August
Panther Graphics, Inc. 465 Central Avenue Rochester NY 14605	80# 100#	7,038.00 7,465.00	7,038.00 7,465.00	7,038.00 7,465.00	7,038.00 7,465.00
Graphic Image 561 Boston Post Rd Milford Ct 06460	80# 100#	6,950.00 7,640.00	6,950.00 7,640.00	6,950.00 7,640.00	6,950.00 7,640.00
Concept Printing Inc 160 Woodbine St Bergenfield NJ 07621	80# 100#	7,740.00	7,740.00	7,740.00	7,740.00
Lane Press of Albany 11 Kairmus Street Albany NY	80# 100#	8,775.00	8,775.00	8,775.00	8,775.00
Horizon Concepts 1102 Laux Place Bellmore NY	80# 100#	6,380.00	6,380.00	6,380.00	6,380.00
Direct Printing Connections 110 Schmitt Blvd Saugerties NY 11735	80# 100#	11,160.00	11,160.00	11,160.00	11,160.00
Hummel Marketing Solutions 850 Springfield Road Union NJ 07083	80# 100#	8,810.00	8,810.00	8,810.00	8,810.00
Today Media Custom Communications 2 Clinton Ave Rye NY 10580	80# 100#	9,436.00	9,436.00	9,436.00	9,436.00
The Mines Press 231 Croton Ave Cortlandt Manor NY	80# 100#	7,840.00	7,840.00	7,840.00	7,840.00
Fort Orange Press 11 Sand Creek Road Albany NY 12205	80# 100#	9,185.00	9,185.00	9,185.00	9,185.00
Graphic Color 3490 North Mill Road Vineland NJ	80# 100#	8,440.00 8,980.00	8,440.00 8,980.00	8,440.00 8,980.00	8,440.00 8,980.00
Courier Printing Corp 24 Laurel Bank Ave Deposit NY	80# 100#	6,890.00 7,890.00	6,890.00 7,890.00	6,890.00 7,890.00	6,890.00 7,890.00
Pheonix Graphics 1525 Emerson Street Rochester NY 14605	80# 100#	9,121.00	9,121.00	9,121.00	9,121.00
Kenyon Press Kenyon Press Drive Suerburne NY	80# 100#	8,987.00	8,987.00	8,987.00	8,987.00



Date: October 24, 2013  
To: Board of Trustees  
From: Cliff Wood, President  
Subject: Bid Analysis – Scene Newsletter November 2013, February 2014, May 2014, and August 2014 Contract Number RFB-GS-03-14

In order to involve and update the students and our community the college requires printing of a newsletter.

Bid Opening Date: October 4, 2013  
Advertised: September 18, 2012 Journal News  
September 13, 2012 HVMPG  
Budget Code: 10-62751-64220

Invitations to bid were mailed to fifty-two (52) vendors of whom fourteen (14) responded with completed bid packages. We recommend award be made to the lowest responsible bidder, meeting all specifications.

