

**ROCKLAND COMMUNITY COLLEGE
BOARD OF TRUSTEES
BOARD MEETING
Thursday, June 25, 2015
7:00 pm
ROOM 6303, Brucker Hall**

I. Roll Call

II. Public Comment

III. Office of the President

President Dr. Cliff L. Wood

1. Automotive Facility
2. America's Job Center
3. CFA Applications
4. Start Up New York
5. Clery Act Audit
6. Rockland Debate 2016

IV. Consent Agenda

1. Approval of Previous Meeting Minutes: 5/21/15
2. Workforce Innovation Opportunity Act, Youth Activity Programs, Contract Number, RFP-CE-13-15 (Resolution 24-2015)
3. One Card Program, Contract Number, RFP-AA-08-15 (Resolution 25-2015)
4. Approval to Adopt Additional Revisions to Student Code of Conduct (Resolution 26-2015)
5. Flooring Material Installation and Removal, Contract Number, RFP-PF-11-15 (Resolution 27-2015)
6. Repair of Field House Elevator (Resolution 28-2015)
7. RCC Student Housing Feasibility Study (Resolution 29-2015)
8. Performance Based Energy Systems, Contract Number, RFP-PF-04-15 (Resolution 30-2015)
9. NYS Mesonet Early Warning Weather Detection System (Resolution 31-2015)

V. Reports of Workshop:

A. Academic Affairs

**Provost & Vice President, Dr. Susan Deer
Associate Vice President, Dr. Roger Davis
Associate Vice President, Mr. Thomas Della Torre**

1. Academic Affairs Update

B. Student Services

**Associate Vice President, Ms. Dana Stilley
Associate Vice President, Dr. James Siegel**

1. Student Services Update

C. Finance & Administration

**Vice President, Dr. Nayyer Hussain
Associate Vice President, Mr. Joe Marra**

1. Finance & Administration Update

VI. Board Secretary Report

Board Secretary Ms. Mary Lou Dillon

VII. Foundation Report

Board Vice Chair, Mr. Joe Rand

VIII. NYCCT Report

Board Secretary, Ms. Mary Lou Dillon

IX. Student Government Association Report

SGA Liaison Ms. Samantha Wertheim

X. Old / New Business

Board Chair Mr. Martin Wortendyke

*Please note: Resolutions & Reports which require action by the Board of Trustees are fully discussed at the monthly Board Workshop.
All meetings of the Board are open to the public.*

**ROCKLAND COMMUNITY COLLEGE
BOARD OF TRUSTEES
MEETING MINUTES
Thursday, June 25, 2015**

The 734th board meeting of the Rockland Community College Board of Trustees was held Thursday, June 25, 2015, at 145 College Road, Suffern, New York 10901.

Trustees Present: Mr. Joseph Rand, Board Vice Chair; Ms. Mary Lou Dillon, Board Secretary; Mr. Gerold Bierker, Dr. Arlene Clinkscale, Ms. Susan Oelkers-Ramos, Mr. Grant Valentine, Ms. Samantha Wertheim

Also Present: Dr. Cliff L. Wood, President; Dr. Susan Deer, Provost and Vice President of Academic Affairs and Student Services; Dr. Nayyer Hussain, Vice President of Finance and Administration; Ms. Dana Stilley, Associate Vice President of Student Services; Ms. Theresa Morgan, Director of Human Resources; Ms. Tzipora Reitman, Director of Communications; Mr. Ben Naylor, Assistant to the President/Secretary to the Board of Trustees; Ms. Elyse Fuller, Vice President/Secretary of the Faculty Senate; Mr. David Nazaire, Videographer; Mr. Scott Bookstein, Security

Absent was: Mr. Martin Wortendyke, Board Chair (excused); Ms. MariEllyn Dykstra Donnellan (excused)

President's Report – Dr. Cliff L. Wood

- Dr. Wood:
 - o New Initiatives
 - Dealing with the changing demographics of the area, exploring traditional and non- traditional programs and approaches.
 - o Automotive facility
 - Looking at possibility of leasing a facility to house the automotive program and to become the Northeast Regional Certification Center for Snap-On Tools.
 - o Rockland County Career Center
 - The contract will be fully signed next week. This is the work that was previously done by Tomorrow's Workplace. It is a significant contract to do the work for two years. Rockland BOCES is subcontracted to run the Youth programs.
 - o CFA Applications
 - RCC and others are submitting a Consolidated Funding Application to establish a BioTech Innovation Center on the site of the Pfizer property that is being sold.
 - o Start Up New York
 - Paperwork has been sent to the state to sign York Analytics to be RCC's first Start Up New York business. They will provide internships and RCC will have its name on the door of their facility.
 - o Clery Act Audit
 - The State Comptroller audited several community colleges including RCC to check on how they comply with the Clery Act which has to do with reporting requirements for crime. They made recommendations and RCC has submitted a response to their recommendations on how they will implement the changes necessary to comply with this act.
 - o Rockland Debate 2016
 - July 13 will be a kickoff fundraiser to showcase RCC as a potential site for a 2016 Presidential Debate. The decisions on locations will be made by the Commission on Presidential Debates in October 2015.
 - o Human Resources
 - Several appointments have been made including Jeremy Rodriguez to a full-time position; he is also the new science department chairperson. Yaritza Santana, a current employee, will be a temporary recruiter while Oscar Arias is away on leave. A new Library Director has also been appointed, as well as a Director of the Liberty Partnership and a Coordinator of International Students.

Consent Agenda – Board Vice Chair, Mr. Joe Rand

- Mr. Rand
 - o Noted the items on the consent agenda:
 1. Approval of Previous Meeting Minutes: 5/21/15
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MOTION

A motion by Trustee Wertheim, second by Trustee Valentine to approve the consent agenda.

ACTION

Yeas: Trustees Rand, Dillon, Bierker, Clinkscale, Ramos, Valentine, and Wertheim.

Motion passed: 7 yeas, 0 nays, 0 abstentions

Reports of Workshop:

Academic Affairs Report – Dr. Susan Deer

- Dr. Deer:
 - o Thanked the Board for its approval of the One Card program. It will make things much more efficient at the College. It will be implemented in September.
 - o Middle States: Final Draft of the Middle States Self-Study Design was sent out. Dr. Andrea Lex will give final approval and the Self-Study Committee will start working on the research questions. The visitation will be in the Spring of 2016.
 - o SUNY is pursuing the First InThe World Grant and RCC is in the top 5 of the top cohort; we should know in early September if we are a recipient.
 - o The Teacher Ed Honor Society, Kappa Delta Pi, held their induction ceremony where Secretary Dillon was the keynote speaker.

Student Services Report – Ms. Dana Stilley

- Ms. Stilley:
 - o Highlight the implementation of the New Student Orientation and Advisement Model which was recommended by the Title III Evaluators. 200 students will attend the event on each day. Students will receive information on Title IX, as well as the Clery Act and general campus security.

Finance & Administration –Vice President Dr. Nayyer Hussain

- Dr. Hussain
 - o Highlighted the fact that the trustees just approved a budget with no tuition increase. Dr. Hussain received data from SUNY and RCC is one of only four SUNY community colleges (out of 30) that has proposed a budget with no tuition increase.
 - o Reported on the Energy Based System which will keep costs down.
 - o RCC is working on an initiative with Follett to provide laptops and tablets to students through their financial aid.

Board Secretary report – Ms. Mary Lou Dillon

- No Report

RCC Foundation Report – Mr. Joe Rand

- The Foundation Golf Outing is Tuesday August 11.

NYCCT Report- Ms. Mary Lou Dillon

- Ms. Dillon
 - o Ms. Dillon is joining the Education committee of NYCCT. If anyone on campus has ideas to provide educational program ideas to new trustees, please let Ms. Dillon know.

Student Government Report – Ms. Samantha Wertheim

- Ms. Wertheim
 - o Ms. Wertheim thanked her fellow trustees for their guidance. She stated that RCC had done wonderful things for her and she was looking forward to her future. This was Ms. Wertheim’s final meeting after her one year on the Board.

Old/New Business – Board Vice Chair, Mr. Joe Rand

- Dr. Clinkscale
 - o Dr. Clinkscale read a prepared statement reflecting on her 11 years on the Board of Trustees as this was her last official meeting (although she can continue to serve as a trustee until her replacement is named by the county legislature).
 - Dr. Clinkscale thanked Dr. Wood, the Administration and the staff, her fellow trustees and legislators to allow her to be a trustee. She thanked Susan Ramos who was on the Board for welcoming her and for her guidance. She noted that she has been on the Board eleven years and has never missed a workshop or meeting.
- Mr. Bierker
 - o Mr. Bierker noted that this was also his last meeting and thanked Harriett Cornell for nominating him to fill the position vacated by a previous trustee. He stated that serving on the Board has been a gift for him and he was proud to have the pleasure of working with the trustees and administration, all of whom care deeply about the College.
- Mr. Rand
 - o Mr. Rand stated that on behalf of all the trustees, he thanked them for their service and wished them well in their future endeavors.

MOTION

A motion by Trustee Bierker, second by Trustee Valentine to enter into executive session at 7:30 pm to discuss the employment of a particular person and labor negotiations.

ACTION

Yeas: Trustees Rand, Dillon, Bierker, Clinkscale, Ramos, Valentine, and Wertheim.

Motion passed: 7 yeas, 0 nays, 0 abstentions

MOTION

A motion by Trustee Wertheim, second by Trustee Bierker to come out of executive session at 7:47 pm.

ACTION

Yeas: Trustees Rand, Dillon, Bierker, Clinkscale, Ramos, Valentine, and Wertheim.

Motion passed: 7 yeas, 0 nays, 0 abstentions

MOTION

A motion by Trustee Bierker, second by Trustee Wertheim to adjourn at 7:48 pm.

ACTION

Yeas: Trustees Rand, Dillon, Bierker, Clinkscale, Ramos, Valentine, and Wertheim.

Motion passed: 7 yeas, 0 nays, 0 abstentions

Respectfully submitted,

Ms. Mary Lou Dillon, Secretary

Date: _____