

**Rockland Community College  
Board of Trustees Meeting  
Thursday, December 16, 2010  
6:00 pm  
Room 6303 – Board of Trustees Conference Room  
Agenda**

**I. President's Agenda -Dr. Cliff L. Wood**

1. The Power of SUNY – Six Big Ideas (Attached)

**II. Academic Affairs – Vice President, Dr. Sue Deer**

1. Resolution 75-2010 - Director of Title III Activity/First Year Experience Program (Attachment II)
2. Resolution 76-2010 - Dean of Academic Services (Attachment III)
3. Resolution 77-2010 –Approval to Create the Position of Coordinator of Program Development and Marketing (Attachment IV)
4. Resolution 80-2010 to approve Instructor of Business \*(documents attached) (Attach VII)

**III. Student Development – Vice President, Ms. Karen Gualtieri**

1. Resolution 78-2010 – Personnel Appointment, Assistant Registrar, Ms. Allegrah Abrahams (Attachment V)
2. Resolution 79-2010 – Approval to Establish and Fill the Position of Recruitment Specialist 2 in the Admissions Office (Attachment VI)
3. Division Highlights
4. Resolution 81-2010 – Appointment of Diane Swick as Interim Director of Student Involvement (Attachment VIII)

**IV. Finance & Administration – Exec. Vice President, Mr. Mort Meyers**

1. Fiscal Report – September 1, 2010 – November 30, 2010

**V. Report of Audit Committee**

**VI. Other Business – Board Chairman, Mr. Richard E. Voigt**

1. President's Evaluation and Goals and Objectives – AY 2010-2011
2. Appointment of Audit Committee for 2010-2012

**VII. Follow-Up of Previous Queries**

**VIII. Communications – Secretary Ms. Mary Lou Dillon**

**IX. Foundation Report – Foundation Liaison Dr. Sonya Shapiro**

**X. NYCCT Report – NYCCT Delegate Ms. Caroline Osinga**

**XI. Audit Committee Report**

**XII. Student Government Association Report – Student Trustee Mr. Ali Rizvi**

**XIII. Old/New Business**

**Please note:** Resolutions & Reports which require action by the Board of Trustees are fully discussed at the monthly Board Workshop. All meetings of the Board are open to the public.

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Board of Trustees Meeting  
Thursday, December 16, 2010  
6:00 pm - Room 6303  
President's Conference Room  
Resolutions**

1. Resolution 75-2010 - Director of Title III Activity/First Year Experience Program (Attachment II)  
Motion:  
Moved: D. Penny Jennings and, Second: Martin Wortendyke  
7 yeas, 0 nays and 0 abstentions
  
  2. Resolution 76-2010 - Dean of Academic Services (Attachment III)  
Motion:  
Moved: Martin Wortendyke and, Second: Mary Lou Dillon  
7 yeas, 0 nays and 0 abstentions
  
  3. Resolution 77-2010 –Approval to Create the Position of Coordinator of Program Development and Marketing (Attachment IV)  
Motion:  
Moved: Sonya Shapiro and, Second: Martin Wortendyke  
7 yeas, 0 nays and 0 abstentions
  
  4. Resolution 78-2010 – Personnel Appointment, Assistant Registrar, Ms. Allegrah Abrahams (Attachment V)  
Motion:  
Moved: Martin Wortendyke and, Second: Mary Lou Dillon  
7 yeas, 0 nays and 0 abstentions
  
  5. Resolution 79-2010 – Approval to Establish and Fill the Position of Recruitment Specialist 2 in the Admissions Office (Attachment VI)  
Motion:  
Moved: D. Penny Jennings and, Second: Sonya Shapiro  
7 yeas, 0 nays and 0 abstentions
  
  6. Resolution 80-2010 – Approval to hire Instructor of Business  
Motion:  
Moved: Sonya Shapiro and, Second: D. Penny Jennings  
7 yeas, 0 nays and 0 abstentions
  
  7. Resolution 81-2010 – Appointment of Diane Swick as Interim Director of Student Involvement (Attachment VIII)  
Motion:  
Moved: Sonya Shapiro and, Second: Martin Wortendyke  
7 yeas, 0 nays and 0 abstentions
- November minutes approved:  
Motion:  
Moved: D. Penny Jennings and, Second: Marin Wotendyke  
0 nays, 0 abstentions  
6-0 votes

**ROCKLAND COMMUNITY COLLEGE  
BOARD OF TRUSTEES MEETING  
MINUTES  
THURSDAY, DECEMBER 16, 2010**

The 679<sup>th</sup> board meeting of the Rockland Community College Board of Trustees was held on Thursday, December 16, 2010, at 145 College Road, Suffern, New York 10901

**Trustees Present:** Mr. Richard E. Voigt, Chair  
Dr. Arlene W. Clinkscale, Ms. Mary Lou Dillon, Dr. D. Penny Jennings, Mr. Richard Kohlhausen, Ms. Susan Oelkers-Ramos, Dr. Sonya Shapiro and Mr. Martin Wortendyke

**Absent was:** Ms. Caroline Osinga, Trustee (excused)  
Mr. Ali Rizvi, Student Trustee (excused)

**Absent was:** Hon. Gerold Bierker, Legislative Liaison (excused), Hon. Alden Wolfe, Legislative Liaison (excused).

**Also Present:** Venita D. Whidbee-Jordan, Scott Bookstein, Zipora Reitman, Mort Meyers, Sue Deer, Anne Dwyer and Karen Gualtieri

The Board of Trustees meeting was convened at 6:14 pm.

**MOTION:**

By \_\_\_\_\_ and second: \_\_\_\_\_ to accept the minutes of the November 18, 2010 Board of Trustees Meeting passed as amended.

**PUBLIC COMMENT:** NONE

**PRESENTATION:** NONE

**I. PRESIDENT'S REPORT: - Dr. Cliff L. Wood**

President Wood spoke about upcoming meeting on The Power of SUNY.

- Equity and Compliance Manual
- Possible participation of Rockland Community College in a Community Band

**II. VICE PRESIDENT ACADEMIC AFFAIRS - Dr. Susan Deer**

Vice President Dr. Deer spoke about the following:

- Spring enrollments for RCC in the High Schools
- Her attendance at a Middle States Meeting
- Scheduling of updated reports as required by Middle States
- Update on status of East Ramapo School District re: RCC in the High School

**III. VICE PRESIDENT OF STUDENT DEVELOPMENT – Ms. Karen Gualtieri**

Vice President Karen Gualtieri spoke about the following:

- Programs for students in academic jeopardy and focus on retention

**IV. FINANCE AND ADMINISTRATION – Executive Vice President, Mr. Mort Meyers**

Executive Vice President Mr. Mort Meyers spoke about the following:

- Schedule of completion of Facilities Master Plan
- Update of Cultural Arts roof repairs
- State and electronic transfer is due December 17, 2010
- Disconnect between Presidents and Chancellor’s plan for state aid

Dr. Wood addressed the concerns raised by that disconnect and the Chancellor’s plan for presidential evaluations

Mr. Meyers responded to questions.

**STUDENT TRUSTEE** – absent – No Report

V. **AUDIT COMMITTEE** – Mr. Martin Wortendyke

- Mr. Wortendyke will meet with Audit Committee and will distribute report to entire board.

VI. **BOARD CHAIR REPORT** – Mr. Richard E. Voigt, Chair

- Updates from Committees will be in January
- Update on Branding Meeting
- Distributed summary of President’s Evaluation – goals and objectives

Dr. Wood spoke about

- Update gift to college from the Kurz family
- Update on student transfer to Cornell

Mr. Voigt spoke about

- A January report reflecting 2010 Board work
- Dr. Clinkscale’s service to Rockland Community College

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Mary Lou Dillon, Secretary  
Board of Trustees